

AABEA CEC Election Commission 2018

2019-2020 CEC ELECTION NOTICE TO ALL AABEA MEMBERS

The AABEA Election Commission for the 2019-2020 CEC Election is accepting nominations for the members of the Central Executive Committee (CEC) of *The American Association of Bangladeshi Engineers and Architects, Inc.*, (AABEA) for the term beginning January 1, 2019 and ending December 31, 2020. Each nomination must be accompanied by a US bank check or money order in the amount shown below for the various positions and made payable to the Treasurer, AABEA. Nomination fees are non-refundable. Nominations fees may also be paid using the PayPal account for AABEA at the organization's website www.aabea.org. The last postmarked date for acceptance of nominations sent by US mail is Dec 1, 2018. The last postmarked date for withdrawal of the nominations is Dec 8, 2018. The official nomination form ("fillable" pdf format file) is attached to this email. It is preferred that nominations and withdrawals be filed using emails. Please see additional requirements for email nominations below.

The relevant articles of the Constitution and By-Laws that will be followed in this election are appended to this notice. Nominations not meeting all of the qualification requirements specified in the Constitution and By-Laws will be rejected. The check and nomination papers should be mailed to **Professor Faruq Siddiqui, Swarthmore College, 500 College Avenue, Swarthmore PA 19081**. Nominees are advised to read the AABEA Constitution to become aware of the responsibilities and privileges of their respective desired positions as well as the rules of the election. Please note that no member of the current CEC can be nominated for a consecutive third term in any CEC position.

Nominations submitted via e-mail must reach the Election Commissioner at aabea.cec.nirbachon@gmail.com by the postmarked deadline dates for nominations sent by mail. The nominator must attach a scanned copy of the nomination forms containing all required signatures to this email. If the fee is being paid by check, the nominator or nominee must have such nomination form further signed by the relevant Chapter President stating that the Chapter President "certifies that the nomination fee (check), and the hardcopy of the nomination form are being mailed to the above address. The postmark deadlines mentioned previously for paper nominations similarly apply to this case. The check and the hardcopy of the nomination must be received by the Election Commission before the nomination can be validated for voting purposes.

Special Circumstances for the 2019-2020 election.

The election of the President Elect for the 2017-2018 term was voided by a Default Judgment of the Court of Common Pleas in Oct. 2018. The President Elect automatically would have become the President for the succeeding term, thus past CEC elections never had a need for soliciting nominations for the position of President. The ruling has created a vacancy for the position of the President for the

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upcoming 2019-2020 term. The Board of Directors have reiterated their position that all dates and deadlines for all CEC/EC elections as stated in By-Law 6 must be followed. The Board of Directors of AABEA have reinforced the decision taken earlier at an Annual General Meeting at the 2016 AABEA Biennial Convention in Detroit, MI, following By Law 6, that the location of the CEC for the 2019-2020 term will remain at the Silicon Valley Chapter. Consequently, the 2019-2020 term nominations for officers includes the position of the President. The Board also resolved again that the word "mail" in AABEA By-Law 6 may be interpreted to include email as means of communication for all election procedures including submission of nominations, the only exception being that the payment of nomination fees by paper checks may be sent by US postal service. This has been the past practice for every CEC election held since 2002. The Board has also resolved that voting in the election and the counting of votes may be conducted using electronic means. The Board has also approved the use of Online Electronic Voting by an independent third-party commercial company chosen for this purpose by the Election Commission.

Positions up for the 2019-2020 election are as follows:

POSITION	NO. OF POSITIONS	FEE FOR NOMINATION
President	One (Must be from Silicon Valley)	\$100.00
President-Elect	One (Must be from Washington DC)	\$100.00
Secretary	One (Must be from Silicon Valley)	\$ 50.00
Treasurer	One (Must be from Silicon Valley)	\$ 50.00
Executive Members	Five (one member from each active chapter)	\$ 50.00 (one

The above fees are subject to change and such changes will be clearly noted in all subsequent notices. All Chapter officers are being requested to ensure that all AABEA voters and members of their individual chapters are speedily informed of the contents of this election notice. To avoid errors or omissions it is the responsibility of the individual chapter President to take necessary action at his or her end.

1. "Eligible" persons in the following 10 enumerated statements including this one, refer to those whose names appear on lists that have been submitted to the CEC by the Presidents of the local chapters for the purpose of use in this Election.

2. Nominees must be eligible AABEA members or Life members.

3. Nominating persons must be eligible AABEA members or Life members or Associate members.

4. An eligible member or Life member of AABEA must second the nomination.

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Website: www.aabea.org

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5. The nomination paper must include the full name and current email and postal addresses of the nominee and additionally his or her signature, if self-nominated; the full name of the nominator and his or her email and postal addresses, and signature; the full name of the seconder and his or her email and postal addresses and signature. The Chief Election Commissioner reserves the right to declare any and all unsigned nominations as invalid. The nomination paper must indicate the chapters of the nominee, the nominator, the seconder, and the elective position sought.
6. Each nomination must be accompanied by a brief "BIO" of 100 words or fewer that may be made available to all voting members through the AABEA website.
7. The nominees for the position of President for the 2019-2020 term must be an eligible member of the Silicon Valley Chapter.
8. The nominees for the two separate positions of Secretary and Treasurer for the 2019-2020 term must be eligible members of the Silicon Valley Chapter.
9. The nominee for the President Elect position of CEC for the 2019-2020 term must be an eligible member of the Washington DC Chapter.
10. The nominee for the Chapter Executive Member position for the 2019-2020 term from each chapter must be an eligible member from the local Chapter. Nominators and seconders of the Chapter Executive Members must be eligible members of the same chapter as their nominee. Current recognized local chapters are the following

Michigan
New York
Silicon Valley
Southern California
Washington DC

Faruq M. A. Siddiqui
Chief Election Commissioner
Najmul Ula, Commissioner
Afroza Akhter, Commissioner

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Articles relevant to the AABEA CEC ELECTION for 2019-2020 term

CONSTITUTION OF AABEA

ARTICLE 6 ADMINISTRATION

Section 2: The CEC shall be composed of the following positions:

- i. President
- ii. President Elect
- iii. Secretary
- iv. Treasurer
- v. One Executive Member from Each Chapter.

ARTICLE 8: ELECTION AND TERM OF OFFICE OF THE MEMBERS OF THE CEC

The CEC shall be elected by the general members of the Association for a term of two (2) years and shall rotate alphabetically amongst the Chapters having general members greater than thirty. The position of the President, Secretary and Treasurer shall invariably be from the same chapter. The term will begin on January 1 of first year and will end on December 31 of the following year. The election of the CEC shall be held according to the AABEA Bylaws. Any member of the CEC shall not compete for any position in the CEC for a consecutive third term. Nomination paper submitted to compete for a consecutive third term election by any CEC member shall be invalid.

BY-LAW 6: ELECTIONS

Section 1: The AABEA administrative year shall begin January 1. All elected and appointed officers shall begin their terms on that date and serve the prescribed term.

Section 2: The duration of service for the CEC/EC shall be two (2) years, from January 1 of one calendar year to December 31 of the following calendar year. The CEC/EC shall be elected once in every two years. The election of the CEC/EC shall take place between the period of October 1 and December 31 of the election year. In case of unforeseen situations, if elections are not held by December 31, the tenure of the CEC/EC shall extend by one month. For further extension Board's consent shall be required.

Section 3: The CEC/EC shall appoint an Election Commission by consisting of a Chief Election Commissioner and two Election Commissioners. The CEC/EC shall provide a fixed election schedule to the Election Commission. The Election Commission shall be responsible for conducting the election for the CEC/EC as per time schedule. For any re-scheduling the approval from CEC/EC shall be needed. The EC is not authorized to change any election schedule fixed in the General

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Council meeting by the general members. The Chief Election Commissioner and the two Election Commissioners shall not be members of the CEC/EC, members of the Board, and shall not have any conflict of interest with the election or the organization. In the event of inability of the Chief Election Commissioner, the two Election Commissioners shall jointly perform the duties of the Chief Election Commissioner.

Section 4: Only members and associate members of AABEA who have paid their dues for the current fiscal year on or before the cut-off date and life members/life associate member shall be eligible to vote in the election of the CEC/EC. The President of the local chapters shall transmit an updated copy of the voter list to the CEC and the Election Commission after the cut-off date has passed.

Section 5: The respective Election Commission shall send mail with nomination papers to general members of the Association asking for submission of nomination papers for various positions of the CEC and to general members of the local chapter asking for submission of nomination for various positions of the EC. Sufficient time, but not less than two weeks, shall be given to the prospective candidates for submitting the nomination papers. For withdrawal of the nomination papers a minimum of seven days time shall be given. The CEC/EC shall set the fee payable to AABEA for submitting nomination papers for various positions; the fee shall be non-refundable after withdrawal date.

Section 6: Only members/Life members of AABEA as defined by the Constitution and Bylaws shall have the right to contest. Each nomination shall be seconded by another member or Life member.

Section 7: The CEC/EC shall not nominate/endorse any candidate for any positions of the CEC/EC.

Section 8: The Election Commission shall verify the nomination papers. The Election Commission shall also prepare the ballot containing the names of all candidates in alphabetic order for each position. Using the ballot, the Election Commission shall conduct the CEC election through the mail and EC election through the mail. EC election shall be conducted in person if requested by fifty one percent membership or thirty general members whichever is less. The Election Commission, if requested, shall transmit a copy of the valid membership list to the candidate(s).

Section 9: The CEC election shall be participated by the entire AABEA general membership. The EC election shall be participated by the general members of the respective Local Chapter only.

Section 10: No AABEA member shall submit nomination paper(s) with the intention to hold positions in two executive committees (Central and/or Local

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Chapters of AABEA) concurrently. Any person holding a position in an executive committee of another organization shall also abstain from submitting nomination papers for a position in the executive committee of AABEA if there is a potential conflict of interest between AABEA and the other organization; the Election Commission shall have the right to determine this conflict of interest and the validity of the nomination paper of the said candidate. The Election Commission may seek the advice of the CEC/EC to determine and resolve a potential conflict of interest and their decision shall be considered as final. Any member of the CEC/EC shall not be eligible to compete for any CEC/EC position for a consecutive third term.